

**LAND INFORMATION COMMITTEE MEETING**  
**March 13, 2015**

Members Present: Harold Johnson, Larry Bischoff, Ed Nelson, Larry Schraufnagel, Wayne Uttke  
Also Present: Chris Planasch, Joyce Fiacco

The Dodge County Land Information Committee meeting was called to order by Chairman Harold Johnson at 8:30 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Bischoff motioned, second by Nelson to approve minutes from the February 13, 2015 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Planasch presented the Register of Deeds Revenue Report including the Fee Summary Comparisons from the previous month/last 3 years and a Summary of Fees collected so far in 2015 which reports amounts returned to the State and amounts retained by the County in various revenue accounts. She noted that the number of real estate documents recorded in February (911) was down 232 from the previous month; up from 801 in 2014; and down from 1224 recorded in December 2013. Planasch noted that overall revenues were down in February. She informed the Committee that, based on a Wisconsin County Constitutional Officers (WCCO) conference report from a title company spokesperson, activity in her office could be expected to improve with the increases in refinancing of mortgages and new home starts. No committee action was required.

Planasch presented the Register of Deeds Activity Report. Staff is again indexing the legal descriptions from documents recorded from March 17, 1999 back to April 1, 1987 to complete the index for these documents. Right now, they only have the grantor/grantees indexed. So far, records have been indexed from March 16, 1999 to January 28, 1999. The imaging index for paper documents from 1877 to 1974 is being verified with the most recent being Volume 448 back to Volume 307. No new volumes have been imported into LandLink. Final cleanup of incomplete records continues as time permits to finish the project to compare birth records to the index (1877-1883). Imaging of birth records is complete from current records back to December 1975 and November 1946 through July 1964. Removal of confidential information from the birth and marriage records continues. Records that still require confidential information removed are birth records from December 1964 to December 1975. Staff is keeping up with new recordings and each has a project to work on as time permits. There are 12 subscriptions (no increase), 140 (increase of 3) escrow accounts, and 2071 self-registered accounts in LandShark. No committee action was required.

Fiacco presented the February Revenue Report for the Land Resources and Parks, Land Information Division business units. No committee action was required.

Fiacco provided an oral report regarding payment of two budgeted invoices: one an extended 3-year warranty for the wide format HP Z6200 graphics plotter (\$2139) and one supporting annual maintenance agreements for Leica Robotic Total Stations used by Survey staff and Dodge County Sheriff Office (DCSO) Crash and Crime Investigation Team (\$1259). No committee action was required.

Fiacco provided oral status reports on Land Information Division projects:

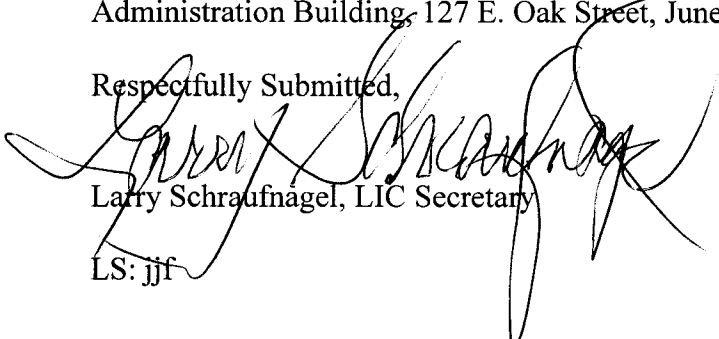
- GIS Data Component in support of DCSO with New World Systems (NWS). Continued participation in weekly meetings between DCSO, IT, LRP and NWS to resolve issues which include software programming problems, lack of GIS NWS support, NWS reliance on 3<sup>rd</sup> party software and difficulties in validating intersections;
- Progress towards finalizing project scope and contract with Spatial Focus for development of Master Address Repository (MAR);
- Assessment/Tax program upgrade - Land Information Management System (LIMS). Continued participation in bi-weekly meetings between IT, LRP, Register of Deeds, Treasurer and vendor (GCS) regarding vendor progress in providing required functionality, submittal and initial conversion of data and integration with other county applications (File Director, TriMin, GIS Web Mapping tool);
- GIS Mapping Tool- presented a proposal to enhance this on-line tool to provide access to survey-related documents.

Fiacco provided an oral report regarding status of the 2015-2017 Biennial State Budget proposal to change the property tax assessment process from a municipality-based system to a county-based system. Based on the most current information, Fiacco informed the committee this proposal would be pulled from consideration as part of the budget due to concerns raised by both counties and municipalities regarding adequate funding, unreasonable compliance timeframe, and loss of local control. Fiacco will continue to monitor this issue and provide reports to the committee as information becomes available.

Fiacco presented the Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. No committee action was required.

Nelson motioned, second by Uttke to adjourn the meeting. Motion carried and the meeting was adjourned at 9:30 A.M. Due to a scheduling conflict, the next regular meeting will be Friday, April 17, 2015 beginning at 8:30 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,

  
Larry Schraufnagel, LIC Secretary

LS: jjf

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**